

**SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL
PROCEEDINGS
Tuesday, November 19, 2013**

The regularly scheduled meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by President Townsend at 5:00 p.m.

Board Members Present: Christine Allen, Stephen Swain, Dale Phillips, Angela Green, Gregg Townsend

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose, Alexis Stewart, Ali Townsend, Taylor Queior, Elixabeth Branski, Morgan Stevens, Cassidy Nicolette

Courtesy of the Floor

Mr. Hall took the opportunity to welcome students from Mr. Wekar's Government class. The students were in attendance as a class requirement.

13-14 126 Approval of October 15, 2013 Minutes	Moved by Swain, seconded by Green, to approve the October 15, 2013 Minutes. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 127 Approve Treasurer's Report, Budget Amendment, Extracurricular Report & Internal Claims Auditor Report	Moved by Phillips, seconded by Allen, to approve Treasurer's Report, Budget Amendment, Extracurricular Report, and Internal Claims Auditor Report. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 128 Approve CSE & CPSE Recommendations	Moved by Green, seconded by Allen, to approve CSE & CPSE Recommendation numbers: 1014, 33, 807, 1608, 1246, 1839, 1179, 1671, 297, 933, 110, 1591, 1940, 1941, 1761. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 129 Approve Tax Reduction for V. Carambia from \$83,400 to \$68,700	Moved by Green, seconded by Swain, to approve tax reduction for tax map 81.00-1-72.1 (Victor Carambia) from \$83,400 to \$68,700. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 130 Approve 2013-14 School Tax Collector's Report	Moved by Green, seconded by Swain, to approve 2013-14 School Tax Collector's Report. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 131 Adopt 2014-14 Budget Calendar	Moved by Phillips, seconded by Allen, to adopt 2014-15 Budget Calendar. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 132 Approve Utica National Insurance's Inspection Report	Moved by Green, seconded by Swain, to approve Utica National Insurance's Inspection Report. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 133 Accept Resignation Letter from Mark Branski Effective November 1, 2013	Moved by Swain, seconded by Phillips, to accept resignation letter from Mark Branski effective November 1, 2013. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.

13-14 134 Approve John Hoselton as a Full-Time Cleaner	<p>Moved by Allen, seconded by Green, to approve John Hoselton as a full-time Cleaner at an annual salary of \$17,680.00 pro-rated beginning November 20, 2013 with fingerprint clearance completed.</p> <p>Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.</p>
13-14 135 Approve FMLA for Chelsea Nohle Retroactive to September 18, 2013	<p>Moved by Allen, seconded by Phillips, to approve FMLA for Chelsea Nohle retroactive to September 18, 2013 until further notice.</p> <p>Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.</p>
13-14 136 Approve William Stone as a Substitute Cleaner	<p>Moved by Allen, seconded by Green, to approve William Stone as a substitute cleaner with fingerprint clearance completed.</p> <p>Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.</p>
13-14 137 Approve J. Van Ocker as a Long-Term Substitute in 6 th Grade Retroactive to September 18, 2013	<p>Moved by Allen, seconded by Green, to approve Jill Van Ocker as long-term substitute in the 6th grade retroactive to September 18, 2013.</p> <p>Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.</p>
13-14 138 Approve Lindsey Davis as Long-Term Substitute in the Music Department Retroactive to September 16, 2013	<p>Moved by Green, seconded by Swain, to approve Lindsey Davis as long-term substitute in the Music Department retroactive to September 16, 2013.</p> <p>Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.</p>
13-14 139 Approve Daryl Giles as a Substitute Aide and Clerical Employee with Fingerprint Clearance Completed	<p>Moved by Swain, seconded by Allen, to approve Daryl Giles as a substitute aide and clerical employee with fingerprint clearance completed.</p> <p>Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.</p>
13-14 140 Approve Thomas O’Riley as an Uncertified Teacher with Fingerprint Clearance Completed	<p>Moved by Allen, seconded by Phillips, to approve Thomas O’Riley as uncertified teacher with fingerprint clearance completed.</p> <p>Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.</p>
13-14 141 Approve Lindsey Marrotta as a Substitute Teacher Aide, Clerical & Cafeteria Employee Pending Fingerprint Clearance	<p>Moved by Green, seconded by Allen, to approve Lindsey Marrotta as a substitute teacher aide, clerical & cafeteria employee pending fingerprint clearance.</p> <p>Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.</p>

13-14 142 Approve Lisa McCauley as a Substitute Teacher Aide Pending Fingerprint Clearance	Moved by Swain, seconded by Green, to approve Lisa McCauley as a substitute teacher aide pending fingerprint clearance. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 143 Approve Chris Staie and Paul Gibbs as Volunteers for the Boys' Basketball Program	Moved by Allen, seconded by Green, to approve Christopher Staie and Paul Gibbs as volunteers for the Boys' Basketball Program. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 144 Approve Out of District Status for K. Roy, A. Roy, E. Roy, & S. Roy for the Remainder of the 2013-14 School Year	Moved by Allen, seconded by Phillips, to approve out of district status for Kyle Roy, Grade 12; Alesha Roy, Grade 11; Sierrah Roy, Grade 8; Elizabeth Roy, Grade 4; for the remainder of the 2013-14 school year. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 145 Approve M. Lind & C. Showard to Participate in the IHC School Modified Wrestling Program for the 2013-14 School Year with no Transportation and at No Cost to the District	Moved by Phillips, seconded by Swain, to approve Michael Lind & Christopher Showard to participate in the IHC School Modified Wrestling Program for the 2013-14 school year with no transportation provided and at no cost to the district. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 146 Approve Building Use Request for Youth Basketball from December 2, 2013 – April 30, 2014 With Jeff Kenney, Brandon Kenney, Andrew Kenney & Chris Staie as Chaperones	Moved by Green, seconded by Allen, to approve Building Use Request for Youth Basketball from December 2, 2013 – April 30, 2014, with Jeff Kenney, Brandon Kenney, Andrew Kenney and Chris Staie as chaperones. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 147 Approve Use of Building for K-1 Girl Scouts Of NYPENN Pathways on January 11, 2014 from 1:00 – 3:00 p.m. with Certificate of Insurance to be Provided	Moved by Phillips, seconded by Green, to approve Building Use Request for K-1 Girl Scouts of NYPENN Pathways on January 11, 2014 from 1:00 – 3:00 p.m. with certificate of insurance to be provided. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.

13-14 148 Approve Name change for the District’s External Auditor to Bower’s & Co. from Poulsen & Podvin	Moved by Swain, seconded by Allen, to approve name change for the District’s External Auditor to Bower’s & Co. from Poulsen & Podvin. The District recognizes the name change and will pursue with any obligations as part of the RFP for auditing service commitments. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 149 Approve Discarding 46 Scott Foresman Science Books	Moved by Swain, seconded by Phillips, to approve discarding 46 Scott Foresman Science Books (ISBN: 0-673-59309-6, Copyright 2000). Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.

Mrs. Helene Stewart arrived at 5:25 p.m.

13-14 150 Accept the Following Donations from PTO	Moved by Swain, seconded by Green, to accept the following donations from PTO: •\$85.00 donation for Envirothon Club • \$100.00 donation for Back Pack Club Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 151 Accept \$401.00 & \$172.00 Donations from NCS Pearsons for General Fund	Moved by Swain, seconded by Green, to accept \$401.00 & \$172.00 donations from NCS Pearson for General Fund. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
13-14 152 Accept a Donation of Miscellaneous Furniture from Chris & Clarence Eckhoff with a Value of \$150.00	Moved by Swain, seconded by Allen, to accept donation of miscellaneous furniture from Chris & Clarence Eckhoff with a value of \$150.00. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.

Superintendent’s Report

Mr. Hall reported the Sixth Annual Veterans Day Ceremony went well and thank you notes have been sent. Mr. Hall reported the District received a participation certificate from the U.S. Department of State’s Youth Exchange Programs.

Mr. Hall reported attending Rusty William’s calling hours.

Mr. Hall reported he sent a condolence letter to Margaret Schaffer’s family.

Mr. Hall reported the RISE STEM Grant has been signed that was due December 2, 2013. The committee is expecting a first read back by Wednesday or Thursday of this week.

Mr. Hall reported writing a letter of recommendation to nominate Mr. Tastor to attend a NYS SED High School Counselor Summit 2014 Conference April 7-8 in Albany, NY.

Mr. Hall reported Deb Marion, MFLC Representative, will be in the district on Friday’s. She will be serving our military students as a consultant. She will hold deployment groups, provide professional development to our staff on military issues and be a tremendous resource to put together programs such as DASA and Bullying programs.

Mr. Hall reported he would have a discussion on Energy Curtailment after the winter curtailment to decide if the District will continue to participate in the future.

Mr. Hall reported the District had a deer/bus accident. There was approximately \$5,000 in damage. There were two students on the bus at the time and parents were notified.

Mr. Hall reported that he, Angela Green, Stephen Swain, Jennifer Gaffney and Julie Gayne attended the Affordable Care Act Workshop held at BOCES.

Mr. Hall reported the Sick Bank Committee convened this week.

Mr. Hall reported the offices’ and school personnel have been updated with DOT Forms and Bus Accident Procedures. Thank you to Paul Gibbs for his leadership with this.

Mr. Hall read a thank you note to the Board of Education from Mrs. Jennifer Berie for being afforded the opportunity to attend the Foreign Language Teacher Symposium.

Mr. Hall circulated a complimentary book “Snowflakes Fall” regarding a deep meaning for Sandy Hook and the celebration of life and hope.

Principal’s Report

Ms. Gaffney reported that Donald Bachner plans on assisting with time keeping this basketball season. The district will also be training individuals on the time clock and on the shot clock.

Ms. Gaffney reported receiving a letter from Chris Dimmick that he sent to Father Robinson but wanted to share it with our Board of Education. Mr. Dimmick wanted to thank IHC for allowing his child to participate in the Football Program.

Ms. Gaffney reported that some students approached her stating there was an interest in establishing a Cheerleading squad for this season. Ms. Gaffney will put an announcement for an accurate count. If there is enough interest, she will seek the guidance of the Board of Education at the December meeting.

Ms. Gaffney reported the district is seeking a Modified Softball Coach for the upcoming season.

Ms. Gaffney reported the district was chosen to participate in the National Assessment of Education Program (History & Civics) at the 8th grade level in the Spring.

Ms. Gaffney updated the Board of Education that teachers and students are doing a great job making the shifts in curriculum. The next upcoming shift will be in Science.

Ms. Gaffney report the district will need to make some curriculum decisions regarding modules. The district will need to determine to adapt/adopt/or do something else for ELA/Math modules.

Ms. Gaffney reviewed with the Board of Education the Parent Guide for Common Core Standards Based Report Cards handout.

Ms. Gaffney reported on the SADD Spaghetti Dinner and hypnotist fundraiser.

Ms. Gaffney reported Anti-Bullying Week for K-5 is November 18 – 22, 2013. There will be a kick-off assembly with Mayor Constance reading an Anti-bullying Proclamation . Ms. Deb Marion , MFLC Representative, is helping with Grades 3-5 with Anti-bullying skits in preparation for Friday.

Ms. Gaffney took the opportunity to thank Briggs McAndrews for sponsoring the 4th grade classrooms to receive the Watertown Daily Times newspaper.

Board Issues

There were no Board Issues.

New Business

Mr. Hall reported he is having the Labor Relations Department at BOCES review the district’s Board Policy 511. There will need to be updates to be in line with the Affordable Care Act.

Julie Gayne took the opportunity to speak with the Board of Education regarding the 2013-14 budget and encouraged them to think about thresholds and to be aware that the district will need to factor ACA into the 2014-15 budget along with minimum wage changes and the student population dynamics in the Special Education Department.

Mr. Swain indicated that Social Security will have a 1.5 percent increase which may be less than the 2 percent of what the CAP allows.

Julie Gayne indicated pressure from the Legislators should be on Governor Cuomo now and not after the proposed budget in January.

Mr. Hall indicated that Rick Timbs is advocating for schools regarding GEA. Mr. Hall reminded the Board of Education that the district had a \$441,000 loss in GEA last year.

Julie Gayne discussed with the Board of Education regarding the pros & cons of the NYS TRS Stable Contribution Option Election. Every district will need to either opt in or opt out. This will be an agenda item in December.

Old Business

There was no Old Business.

13-14 153 Executive Session	Moved by Green, seconded by Allen, to go into Executive Session to discuss a particular person of interest.
	Yes: Swain, Green, Phillips, Allen, Townsend
	No: None
	The motion carried.

The meeting recessed at 6:03 p.m.

Mr. Swain left Executive Session at 6:47 p.m.

13-14 154 Come out of Executive Session	Moved by Phillips, seconded by Allen, to come out of Executive Session
	Yes: Green, Phillips, Allen, Townsend
	Absent: Swain
	No: None
	The motion carried.

The meeting resumed at 6:50 p.m.

13-14 155 Adjournment	Moved by Green, seconded by Allen, to adjourn the meeting.
	Yes: Green, Phillips, Allen, Townsend
	Absent: Swain
	No: None
	The motion carried.

The meeting adjourned at 6:51 p.m.

Sheri Rose, District Clerk

Gregg Townsend, Board President